

ARBORIST-III
HOUSTON COUNTY ELECTRIC COOPERATIVE, INC. - CROCKETT, TX
Position Responsibility Guide

1 POSITION FUNCTION SUMMARY:

Support right-of-way Foreman by trimming and cutting trees, clearing brush, spraying ground and disposing of debris to ensure reliable member service and safety.

2 PRINCIPAL ACCOUNTABILITIES & RESPONSIBILITIES:

This general overview only includes essential functions of the job and does not imply that these are the only duties to be performed by the employee occupying this position. Within the limits of approved board policies, operating guides and procedures the Arborist III assumes responsibility for the following activities:

- a) Trimming trees and brush in a safe and efficient manner to maintain HCEC Right-of-Way.
- b) Mowing and clearing right-of-way for construction and staking.
- c) Applying appropriate judgment when trimming trees with guidance from foreman
- d) Dispose of brush, limbs and debris as required.
- e) Operate all equipment safely, such as bucket trucks, pick-up trucks, chain saws, chippers, chipper trucks, tractors, forklifts and other equipment as required.
- f) Maintain tools for safe operation.
- g) Understanding the hazardous conditions with electric distribution systems and responding appropriately under different work environments. Conditions include, but are not limited to working around high voltage, voltage hazards, weather hazards, in extreme weather conditions, climbing trees, aerial trimming, falling debris, and remote areas with potential exposure to wild animals and insects.
- h) Carries adequate share of labor load assigned to crew given experience level.
- i) Receives and follows directions of Foreman or experienced crew member in the absence of Foreman.
- j) Follows safety rules including proper maintenance and care of equipment.

3 EDUCATION, EXPERIENCE & SKILL REQUIREMENTS

High school diploma or equivalent required. Must comprehend and carry out instructions in English. Must be able to learn to read system map. Must have or be able to obtain a Commercial Driver License.

Must be a team player, high integrity, good personal habits, regular work attendance, attention to detail, courteous and friendly, able to work well with diverse groups of people, and gain and maintain respect of others, both inside and outside the Cooperative.

4 REPORTING RELATIONSHIPS:

The Arborist-III has no supervisory authority within the department. The Arborist-III may retain authority over specific projects and work assignments as delegated by the Right-of-Way Foreman or other HCEC Managers.

5 POSITION SPECIFICATIONS:

Fair Labor Standards Act Provisions

This position is non-exempt under the provisions of the Fair Labor Standards Act and is subject to the Cooperative's policies for overtime hours and premium pay.

6 WORKING CONDITIONS/PHYSICAL REQUIREMENTS

Must live within cooperative service territory. Overtime is required occasionally. Must be able to work nights and weekends after normal hours.

Outside work in all kinds of weather. Exposure to varying temperature conditions including cold below 32 degrees and heat above 100 degrees.

Heavy lifting required. Lifting and reaching above shoulders required. Heavy work requiring exertion of up to 100 pounds of force occasionally, up to 50 pounds of force frequently and up to 20 pounds of force constantly to move objects. Lifting and carrying of 10 to 50 pounds. Job requires standing, climbing, bending, pulling and reaching majority of the time. Exposure to mechanical hazards and operation machinery. Safety equipment required.

Name

Date